

**Ministry of Steel  
Technical Division**

**Dated 15<sup>th</sup> April 2019**

**Information on Technical Committee Meetings in 1<sup>st</sup> Quarter 2019-20**

Ministry of Steel has constituted a Technical Committee for examination and analysis of the applications received for issuance of clarifications, whether the products are covered under the purview of the Steel and Steel Products (Quality Control) Order, 2018 notified on 13<sup>th</sup> August, 2018:

1. The 8<sup>th</sup> meeting of the Technical Committee was held on 9<sup>th</sup> April 2019. The details of the applications examined, analyzed and summary of the recommendations are as follows :

No of grades examined & analyzed	No of grades declared outside SQCO	No of grades found within SQCO (including overlapping grades)	No of grades deferred for further clarification	Incomplete Applications (Closed)
248	188	22	21	16

2. **The next meeting is scheduled on 7<sup>th</sup> May 2019. In this regard, the following may be noted:**

- All the requests submitted for clarification/ exemption that have been received, complete in all respects, especially in the stipulated format, shall only be considered by the Technical Committee.
- For applications seeking "Clarification in Advance", a covering letter along with information as per specified Format, Copy of the Mill Test Certificates and Specification Copy of International Standards & Company Specifications must be attached with the application. The application should also include a checklist (annexed).
- For applications in which the material is in transit or reached port of destination, in addition to the above, all relevant documents viz. Invoice, Bill of lading, Actual Mill Test Certificates, Insurance copy, Bill of Entry etc. shall be submitted consignment-wise. The application should also include a checklist (annexed). The covering letter of the application should also include the following consignment-wise information, and all documents should be properly flagged for reference:

Importer	
ITC HS Code	

Description of the item	
Grade	
Quantity	
Invoice No	
Mill Test Certificate No	
Packing List No	
Insurance No	
Bill of Lading No	
Bill of Entry No	

- Hard copy of the application along with relevant documents duly signed, stamped and endorsed that it is a true copy of the primary document, shall reach this office one week before the date of the scheduled meeting, for consideration and examination. Name & contact details of the signatory shall also to be mentioned.
- If repeat cases, copy of the previous clarifications from Ministry of Steel must be submitted along with the application. The covering letter should clearly indicate in the subject that the application is for repeat case, to avoid delay in processing.
- No special requests shall be entertained.
- Copies of the above shall also be sent on e-mail [gco-steel@gov.in](mailto:gco-steel@gov.in)

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**CHECKLIST FOR APPLICATIONS FOR CLARIFICATION IN ADVANCE:**

Sl.No.	Item	Submitted: Yes/ No	Flag No
1	Covering Letter		
2	Information as per Format (Excel Sheet)		
3	Mill Test Certificate (Sample)		
4	Specification Copy of International Standards & Company Specifications		

**CHECKLIST FOR APPLICATIONS IN WHICH THE MATERIAL IS IN TRANSIT OR REACHED DESTINATION PORT:**

Sl.No.	Item	Submitted: Yes/ No	Flag No
1	Covering Letter (covering letter of the application should also include consignment-wise information as given in Annexure-1)		
2	Information as per Format (Excel Sheet)		
3	Mill Test Certificate (Actual)		
4	Specification Copy of International Standards & Company Specifications		
5	Invoice		
6	Packing List		
7	Insurance		
8	Bill of Lading		
9	Bill of Entry (If material is in port)		

**Annexure-1:**

Importer	
ITC HS Code	
Description of the item	
Grade	
Quantity	
Invoice No	
Mill Test Certificate No	
Packing List No	
Insurance No	
Bill of Lading No	
Bill of Entry No	