

No. S-19022/1/2023-SD-I
Government of India
Ministry of Steel
(SD.I Section)

Udyog Bhawan, New Delhi
Dated 10th November, 2023

To

1. CMDs/MDs of all CPSEs
(under the administrative control of the Ministry)
2. Executive Secretary, Joint Plant Committee
3. Director, NISST
4. Director, BPNSI

Subject: Application for post of Director, NISST - Extension of last date for applying - regarding

Sir/Madam,

I am directed to refer to this Ministry's communication of even number dated 10.10.2023 vide which an advertisement for inviting applications for the post of Director, National Institute of Secondary Steel Technology (NISST), Mandi Gobindgarh, Punjab was circulated for wide publicity.

It is requested to bring to the notice of all concerned that the last date for receipt of application has been extended till 17.12.2023.

Encl: as above

Yours faithfully,


10/11/2023

(Bijaya Kumar Sahoo)

Under Secretary to the Govt. of India

Copy to

Director (Technical), Ministry of Steel, National Informatics Centre, with a request to upload the advertisement in the Ministry of Steel website.

No. S-19022/1/2023-SD-I
Government of India
Ministry of Steel
Udyog Bhawan, New Delhi

Advertisement for the post of Director, National Institute of Secondary Steel Technology (NISST), Mandi Gobindgarh, Punjab

Applications are invited for the post of Director, National Institute of Secondary Steel Technology (NISST), Mandi Gobindgarh, Punjab. The details of the post are as under:-

1.	Name of Organization	National Institute of Secondary Steel Technology (NISST)
2.	Name of the Post	Director (Head of the Organization)
3.	No. of vacancy	One (1)
4.	Place of posting	Mandi Gobindgarh (Punjab)
5.	Scale of pay	E-8 (Rs.120000 - 280000)

6. Profile of the Organization:

National Institute of Secondary Steel Technology (NISST) aims to be single source for all the requirements of the Secondary Steel Sector with main objectives as follows:

- i. To provide trained technical manpower to the secondary steel sector through short-term and long-term courses and to update their knowledge base.
- ii. To bring awareness about the state-of-the-art technologies by holding seminars, workshops, symposia etc.
- iii. To provide various industrial services and testing facilities required for producing quality products.
- iv. To extend consultancy services to industries in term of solving technological problems, improving efficiency and reducing pollution levels to meet societal expectation for sustainable growth.
- v. To promote research & development and design work in frontier areas for providing update technology to this sector either independently or in collaboration with institutes of repute.
- vi. To prepare data bank about the secondary sector and thus organize documentation and information retrieval services to the industry.
- vii. To provide the platform for interaction between industry and educational as well as research institutions.

Besides above, NISST guides the Ministry of Steel from time to time regarding measures to be taken to improve the secondary steel sector performance and its competitiveness.

7. Job Description and Responsibilities

The Director as the Principal Executive officer shall be responsible for the proper administration of the affairs and funds of the NISST and shall report to the Board headed by the Chairperson, NISST. He/She shall be vested with such executive and administrative powers of the NISST as may be necessary or incidental for the purpose.



8. Essential Educational qualification

Bachelor Degree in Metallurgical / Mechanical Engineering or Material Science from a recognized University.

A Master of Business Administration or Master in Metallurgical/Material Science/Mechanical Engineering will be an added advantage.

9. Eligibility Conditions:

- i. Serving Officers from Public Sector Undertakings/Organizations (steel/ other metal industry) with minimum 3 years' service in the pay scale of E-6 and above.
- ii. Candidates from Private Sector should have atleast 20(Twenty) years' experience at Executive level in Metallurgical industry as Technologist/R&D/ Management expert / industrial expert of National /International repute.
- iii. Candidates from academia should have atleast 20(twenty) years' teaching experience in IITs/NITs/Reputed Institutes as Associate Professors or Professors in subjects related to Mechanical/Metallurgy/Material Science fields

10. Experience

Candidate should be well conversant with the problems and prospects of the Iron & Steel Industry with special emphasis on the secondary steel sector.

Preference would be given to person having experience as Head of the Department / Division of an organization either in steel industry or any other metal industry. The person should have a track record of collaboration with different institutes / organizations of repute and have demonstrated leadership in promoting development and adoption of technology/innovation for continuous improvement.

11. Age

Applicant should have completed minimum 45 years' of age, but should not have completed 55 years' of age as on the closing date for applying.

12. PERIOD OF APPOINTMENT

The Director of the Institute shall be appointed by the Board for a period of five years (one year probation period + 4 years) at a time. Such Director shall be eligible for reappointment for one or more terms of three years each at a time to be decided by the Board upto the maximum age of 65 years.

13. Mode of appointment

The position is open to all and people working with private or public sector or Government organizations or quasi government organizations are eligible to apply. The applicants working in public sector / government organizations / quasi government organizations, should forward their applications through proper channel, otherwise the same would not be considered. Only physical application with all the requisite documents like 1. Educational Qualification 2. Experience 3. Date of Birth etc. and complete in all other respects received, would be considered.



- Applications are to be submitted as per the proforma attached alongwith all the requisite documents (i.e., Educational Qualification, Experience, Date of Birth, etc.) to the Section Officer, SD(I) Division, Room No.73, Ministry of Steel, Udyog Bhawan, New Delhi-11011. The applications may also be sent to the e-mail id (d1steel@nic.in).
- Last date of receiving application has been extended from 13th November 2023 to **December 17, 2023**.
- Applications received after the last date or found incomplete, will not be considered.



Annexure-I

Performa for application to the post of Director, NISST

1. Name (In capital letter) :
2. Father/Husband's Name :
3. Date of Birth :
4. Post held at present
5. Address for communication :
6. Tel. No. Office:
7. Residence :
- Mobile No. :
- E Mail address:

8. Office Address :

Eligibility Criteria	As per job description	Possessed by the officer	Whether eligible or not
Educational/Professional qualification (along with the name of Institution)			
Pay Scale			
Length of service in eligible pay scale			

9. Positions held during the preceding ten years:-

S. No.	Designation, and place of posting	Organization	From	To	Pay scale

10. Nature and duration of experience relevant for the advertised post and job description

S. No.	Designation and place of posting	Organization	From	To	Pay scale

11. In case the candidate is holding the present post on lien/deputation basis:-

- a. Name of the organization in which the lien is held.
- b. The date from which the lien is held.

c. Date from which candidate is on deputation.

12. (a) whether any punishment awarded to the applicant during the last 10 years, if yes, the details there of

YES	NO
-----	----

12. (b) whether any disciplinary action or inquiry is going on against him/her as far as his/her knowledge goes. If yes, the details thereof.

YES	NO
-----	----

13. REFERENCES:

I. Name	I. Name
II. Designation	II. Designation
III. Organization	III. Organization
IV. Address	IV. Address
V. Phones	V. Phones
VI. Email address:	VI. Email address:

I certify that the details furnished by me in Cols. 1 to 12 are true and I am eligible for the post. I further submit my willingness that I will join the post, if selected.

Date

(Name and signature of the applicant)

**(For people applying on Deputation: To be filled by the
Ministry/Department/PSU/Organization concerned)**

It is certified that the particular furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the
Competent Forwarding Authority
with Tele. No. & Office Seal