

तार का पता : "मिनीस्टील"
Telegraphic Address : "MINISTEEL"



सं 0
No. 25015/1/2009-Ad(Gen)

No. _____

भारत सरकार
GOVERNMENT OF INDIA
इस्पात मंत्रालय
MINISTRY OF STEEL
उद्योग भवन
UDYOG BHAWAN

नई दिल्ली-110107

New Delhi-110107

Date: 18.10.2010

To,

As per list enclosed

Subject: Purchase of Key Telephone System (KTS) of NEC make Model Aspila EX with 15 digital instrument (model No. 24 TSXH large & small) with all accessories including installation for the use in Ministry of Steel.

Sir,

I am directed to invite quotations for Purchase of Key Telephone System (KTS) of NEC make Model Aspila EX with 15 digital instrument (model No. 24 TSXH) including installation for the use in Ministry of Steel

2. The technical and financial terms and conditions of Rate Contract shall be as follows:

TERMS AND CONDITIONS

3. The firm/company must be registered as a firm or as a company with the registrar of companies. The firm submitting quotation must be financially sound and should have achieved a minimum turnover of Rs. 50 lakhs per annum during the last three financial years. The firm/company must have previous experience in the same field and maintenance of such equipment with at least 5 years in Government Deptt./ Public Sector Undertaking in Delhi. Necessary papers must accompany therein.
4. The company/firm must be an authorized suppliers or original equipment manufacturer (OEM) or service provider for the above said brand.
5. The firm/company applying for this tender would produce certificates for the previous financial year from the concerned authorities relating to the payment of Service Tax, Income Tax, Work Contract Tax and any other tax applicable.
6. In case of contractor backing out mid-term (warranty/guarantee period) without any explicit consent of this department, he will be liable to recovery at higher rates that this deptt has to incur due to this, vis-a-vis, those contracted with it, which may have to be incurred by this Department/Ministry.
7. The above act of backing out would automatically debar the firm from any future dealings with this Department and the EMD amount would also be forfeited.

8. An amount of Rs. 10000/- (Ten Thousand only) in the form of a Demand Draft of any scheduled bank in Delhi drawn in favour of PAO, Ministry of Steel, New Delhi must accompany the quotation letter, as earnest money. Quotation received without earnest money will not be considered. The earnest money deposited by successful tenders shall be retained as the security deposit for the fulfillment of performance of the terms and conditions of the contract. The security deposit will be refundable after successful completion of the contract, after adjustment of dues if any, against the contractors. Earnest money received from other unsuccessful tenders will be returned without interest.
9. The requisite document mentioned above shall be accompanied with the quotation letters. **The price bid will be considered only after fulfillment of technical bid as stated above.**
10. If your firm is interested, you may submit your documents satisfying the technical bid requirements in a sealed cover superscribed with "Quotation for Supply of KTS System for technical bidding". The other sealed envelope containing the quoted rates and Demand Draft of Rs. 10000/- with any other documents relating to acceptance of all the terms and conditions, etc. may be submitted superscribed with "Quotation for Rate Contract of KTS System for financial bidding". Thereafter both the envelopes may be placed in a third sealed cover superscribed with "Quotation for R.C. of KTS system and peripherals for technical & financial bidding". The third envelop containing both the envelopes must be sent to the Under Secretary, Admn(Gen.), Room No. 74, Udyog Bhawan, New Delhi-107 **latest by 3.11.2010 at 11.00 a.m.** After scrutiny and satisfactory technical bidding specifications, the Ministry of Steel will shortlist those who are eligible and call them for opening of 'financial bid' sealed letters on 8.11.10 at 11.30 a.m. If interested, the firm representative may be present at the time of opening of 'technical' and 'financial' bid quotation letters on the given dates and time.
11. Quotation received after due date and time will not be accepted. The competent authority of this Ministry reserves the right to reduce or increase the number of items offered for supply contract and also reserves the right to reject any quotation without assigning any reason therefore.

Yours faithfully,

Atul Kumar Singh
(Atul Kumar Singh)
Section Officer
Tele: 23062537

QUATATION FOR FINANCIAL BIDDING

Sl. No.	Items	Quantity required	Rate per Unit
1	NEC make KTS system Model Aspila EX with all its accessories & peripherals and installation.	1	
2	NEC make KTA system's 15 digit instrument (Model No. 24 TSXH) with caller ID facility.	8	
3	NEC make KTA system's 15 digit instrument (Model No. 24 TXH) with caller ID facility.	10	

Signature & full address of the Tenderer