

तार का पता : "मिनीस्टील"
Telegraphic Address : "MINISTEEL"



26020/2/2007- सा.प्रशा.

सं 0 _____

No. _____

भारत सरकार
GOVERNMENT OF INDIA
इस्पात मंत्रालय
MINISTRY OF STEEL
उद्योग भवन
UDYOG BHAWAN

नई दिल्ली-110011 दिनांक 23 जुलाई, 2007
New Delhi-110011

सेवा में

संलग्न सूची के अनुसार

विषय : इस्पात मंत्रालय में डी.एल.वाई. टैक्सियों / कारों को भाडे पर लिए जाने के संबंध में वार्षिक आधार पर अनुबन्ध प्रदान करने के लिए मोहरबंद निविदाएं आमंत्रित करने के संदर्भ में

महोदय

अधोहस्ताक्षरी को उपरोक्त विषय पर इस्पात मंत्रालय में भाडे पर डी एल वाई टैक्सियों/कारों को वार्षिक आधार पर आवेदन करने के लिए अनुबंध किए जाने हेतु मुहरबंद निविदाएं आमंत्रित करने का निदेश हुआ है। अगर आपकी फर्म इस कार्य के निष्पादन के लिए संलग्न नियम एवं शर्तों के आधार पर आवेदन करने के लिए इच्छुक है तो अपनी निविदा मुहरबंद लिफाफे में इस पत्र के साथ दिए गए प्रारूप के अनुसार दिनांक 10/08/2007 सुबह 11.00 बजे तक भेज दें। निविदाएँ आवेदक फर्मों के इच्छुक उपस्थित प्राधिकृत प्रतिनिधियों की उपस्थिति में दिनांक 10/08/2007 को ही सुबह 11.30 बजे खुलेंगी।

2. इस्पात मंत्रालय में सक्षम प्राधिकारी के पास बिना कोई कारण बताए किसी भी निविदा को स्वीकार अथवा अस्वीकार करने का अधिकार सुरक्षित है।

3. निविदा के साथ Pay and Accounts Officer, Ministry of Steel के नाम देय रुपए 5000/- का डिमांड ड्राफ्ट संलग्न किया जाना आवश्यक है। अन्यथा निविदा पर विचार नहीं किया जाएगा।

भवदीय

(दर्शन कुमार सोलंकी)
अनुभाग अधिकारी
(द्व) 23062537

संलग्नक: 3 पृष्ठ

✓ प्रतिलिपि :- MIC

हिन्दी का प्रयोग उपेक्षित नहीं है, पत्र का उत्तर शीघ्र दिया जायेगा।

Terms and Conditions

1. The tenderer should have a registered and well established Taxi Agency Firm having sufficient number of latest models of taxi cars for hiring. Vehicles provided to the Ministry of Steel should not in any case be more than Three years old. List of vehicles of the required type of model year 2003 and later owned by the tenderer must be attached.
2. The DLY cars should be fully upholstered and provided with all other necessary comforts and facilities.
3. The firm would have to provide well furnished taxies, registration Nos. of which will have been intimated to this office. In case conditions of taxies are not found to be satisfactory, they shall be returned for immediate replacement without any charge.
4. The firm would ensure that the drivers employed have valid driving license, security check as well as educated and well behaved, properly uniformed and well conversant with the traffic rules/regulations and city roads/routes.
5. The agency/firm should have an adequate number of telephones for contact round the clock and provide the taxi within 15 minutes of call made by Section Officer (Genl.Admn.) or dealing hand concerned.
6. The rates should be quoted clearly for 4 hours/40 Kms., 8 hrs/80 Kms., 10 hrs/100 Kms. And 12 hrs./120 Kms. . Separately for Non-AC and AC Cars as in the prescribed format. Extra mileage and detention charges should also be clearly mentioned.
7. Vehicles may also be required for senior officers on a monthly basis. Special rates for a monthly commitment of a specific vehicle or discount over the daily rate as applicable may be quoted.
8. The successful tenderer shall have to deposit a security money of Rs.5000/- (Rupees Five thousand only) through Bank Draft/Banker Cheque in favour of PAO, Ministry of Steel which shall be allowed to be withdrawn on the expiry/termination of the contract. The Security deposit shall be forfeited in case of any default on the part of the contractor in providing of taxies or unsatisfactory service. In this regard, the decision of competent authority i.e. Joint Secretary (Admn.) in the Ministry of Steel shall be final and binding on the contractor.

9. The time and distance in respect of hired taxies/DLY cars will commence and terminate at Udyog Bhawan, Maulana Azad Road, New Delhi. The quotation of those taxi-operators situated within the radius of 3-4 Kms of Udyog Bhawan would be given preferences.
10. The contract so awarded will commence only after depositing of the security amount. The contract so awarded can be terminated by the Joint Secretary (Admn.), Ministry of Steel at any time without any notice or conveying any reason therefore.
11. Bills preferably typed, in connection with the service shall be submitted to this office in the 1st week of each month.
12. Joint Secretary (Admn.), Ministry of Steel shall reserve to right to reject all or any of the quotations, without assigning any reason.
13. While the Ministry has a regular requirement for hiring of taxies it shall have the right not to utilize the services at all at any time for any period without giving any notice.
14. In case of any dispute of any kind and in any respect whatsoever, the decision of Joint Secretary (Admn.), Ministry of Steel shall be final and binding.
15. The contract may be considered for extension by mutual agreement for such further period as may be agreed upon, not exceeding one year.
16. The tender should be accompanied by an earnest money of Rs.5,000/- through Bank Draft in favour of the pay and Accounts Officer, Ministry of Steel, New Delhi. The earnest money shall be refunded to the unsuccessful tenderers/successful tenderer(s) upon deposit of security money.
17. The firm must quote the PIN and Service Tax No. on their letter head/bills. The Ministry of Steel reserves the right to amend the terms and conditions and also reject any tender/quotation or the contract at any time without assigning any reason therefore.
18. These terms and conditions would automatically be applicable to the bidders submitting their bids for the said contract. The quotations of only those bidders would be considered who clearly state in their quotation letter that these terms and conditions are accepted, unconditionally by them.

Sl. No.	Item Description	Rates	Ra tes	Rate s	Rates		Rates
		Amb/WagonR/Indica/Zen (i)	Amb/Wagon R/Indica/Zen (ii)	Maruti Esteem/Ford Ikon/Accent (iii)	Qualis/Scorpion/Tavera (iv)		Baleno/Lancer/Honda City (v)
		Non-AC (Rs.)	AC/Heater (Rs.)	AC/Heater (Rs.)	Non-AC (Rs.)	AC (Rs.)	AC/Heater (Rs.)
1	FOR LOCAL RUNNING (DAILY)						
	a) 100 Kms. & 9 hrs.						
	b) Extra charges per km. beyond 100 kms.						
	c) Extra charges for detention per hr. beyond 9 hrs.						
2	FOR OUTSTATION ONLY						
	a) Rate per Km. (plains)						
	b) Rate per Km. (hills)						
	c) Night charges per night						
3	RATES FOR HIRING ON MONTHLY BASIS						
	a) 3000 kms. & 300 hrs. irrespective of the period the car is used every day						
	b) Extra charges per km. beyond 3000 kms.						
	c) Extra charges per hr. detention beyond 300 hrs.						
Half Day Charges would be 50% of full day charges and 4 ½ hrs.							