

त. का पता: "मिनीस्टील"  
Telegraphic Address : "MINISTEEL"



सं० 15014/1/2012-Ad(G)

No. \_\_\_\_\_

भारत सरकार  
GOVERNMENT OF INDIA  
इस्पात मंत्रालय  
MINISTRY OF STEEL  
उद्योग भवन  
UDYOG BHAWAN

नई दिल्ली-110107  
New Delhi-110107 22.05.2012

To

Millennium Automation  
B-2 Defence Colony  
New Delhi – 110 024.

Subject : Quotation of printing works etc. for the Ministry of Steel –  
Awarding of Annual Rate Contract.

Sir,

I am directed to refer to your quotation dated 28.3.2012 regarding printing works of Ministry of Steel and to inform you that the competent authority has accepted the rates quoted by you for the items mentioned in the Annexure (enclosed) subject to the following terms and conditions:

- The contract will be upto 31<sup>st</sup> March, 2013.
- It should be ensured that the work done would be to the fullest satisfaction of the concerned officer for whom the work order is placed. In case of receiving any unsatisfactory report from the officer concerned, the Ministry of Steel would not be liable to make the payment for such unsatisfactory work done. Therefore, no extra payment for such recasted work would be admissible to M/s. Millennium Automation.
- The ordered work would be recasted within a maximum period of three days and the delivery arrangement of the same would be made by M/s. Millennium Automation at their own expenses. However, in certain circumstances, the work must be done on an urgent basis.
- The quality should, in no case, be poorer than that being used in the Ministry of Steel presently.

...../.

*[Signature]*

इसके को मुख  
अवर सचिव  
इस्पात मंत्रालय  
उद्योग भवन, नई दिल्ली

हिन्दी का प्रयोग उपरोक्त नहीं है।

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- The payment will be made through ECS/NEFT only after the satisfactory completion of the job.
- The competent authority in the Ministry of Steel reserves the right to terminate this contract at any time without assigning any reason.
- Acceptance of the above terms and conditions may be conveyed to the undersigned within five days of receipt of this letter.
- It should be ensure that the Company is not providing services/goods to other Ministries/Departments at lower rates than quoted for Ministry of Steel. In case at later stage, it is found that the company is providing service/goods to any other Ministry/Department at a lower rate, the payment would be withheld by the Ministry.
- The contract will be made effective only after receiving of the acceptance.

You are, therefore, request to furnish sign copies of 'Terms and Condition' and (ii) 'Agreement' as per Annexure -II (enclosed) immediately to this Ministry so that the ARC could be finalised.

Yours faithfully,

(S.K. Gupta)

Under Secretary to the Govt. of India


Encl: As above

एस० के० गुप्ता  
अवर सचिव  
हस्ताल मंत्रालय  
संलग्न भवन, नई दिल्ली


✓ copy to MLC

**ANNEXURE-I**  
**APPROVED RATES(PRINTING MATERIALS) 2012-13**


Sl. No	Items	Size/Quality etc.	Thickness/GSM	Approved Rates of M/s Millennium Automation
(i)	(ii)	(iii)	(iv)	(v)
1	D.O. Letter Head of Ministers with embossed thick Golden Emblem and <b>Screen</b> Printing and also with logo in four colours (Imported D O Paper) (per thousand)	Big A-4	100	150
			120	160
			150	2680
			180	2880
		Medium	100	125
			120	130
			150	2480
			180	2620
		Small	100	110
			120	115
			150	2250
			180	2420
2	D.O. Letter Head of PS, Addl. PS, OSD, APS, and 1 <sup>st</sup> PA etc. to Ministers with logo in four colours (per thousand)	Big A-4	100	105
			120	110
			150	2200
		Medium	100	105
			120	106
			150	2000
		Small	100	90
			120	95
			150	1720
3	D.O. Letter Head of Secretary, Special Secretary, Additional Secretary and Financial Advisers etc. with logo in four colours (per thousand)	Big A-4	100	106
			120	110
			150	2200
		Medium	100	85
			120	90
			150	2000
4	D.O. Letter Head of Ministry with logo in four colours (per thousand)	Big A-4	80	90
			100	95
			120	2040
		Medium	80	75
			100	80
			120	1850

  
 प्रमुख एवं मुख्य  
 अवर सचिव  
 प्रशासन विभाग  
 सहयोग भवन, नई दिल्ली

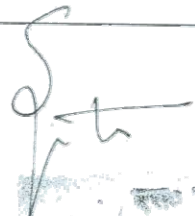
Sl. No	Items	Size/Quality etc.	Thickness/GSM	Approved rate of M/s Millennium Automation
(i)	(ii)	(iii)	(iv)	(v)
5	D.O. Envelope of Ministers with embossed thick Golden Emblem and <b>Screen Printing</b> and also with logo in four colour (per thousand)	A-4	100	105
			120	106
			150	3840
			180	4440
			200	5100
		SE-6	100	90
			120	95
			150	2400
			180	2550
			200	2800
		SE-5	100	70
			120	75
			150	2200
			180	2450
			200	2700
6	D.O. Envelope of Ministers with embossed thick Golden Emblem and <b>Screen Printing</b> and also with logo in four colours ( <b>Window type</b> ) (per thousand)	A-4	100	70
			120	75
			130	80
			150	3450
			180	4000
			200	4350
		SE-6	100	75
			120	80
			130	85
			150	2000
			180	2150
			200	2400
		SE-5	100	60
			120	70
			130	80
			150	1800
			180	2050
			200	2300
7	D.O. Envelope of Ministry with logo in four colours (per thousand)	A-4	100	40
			120	60
		SE-6	100	75
			120	80
		SE-5	100	55
			120	60

  
 प्रमाणित किया गया  
 अवर सचिव  
 इन्फार्मेशन प्रणाली विभाग  
 उद्योग विभाग, राजस्थान

(i)	(ii)	(iii)	(iv)	
8	Letter Head of Ministry with logo in four colours (per thousand)	Big A-4	80	55
			100	65
			120	1500
		Medium	80	45
			100	50
			120	1400
9	Printed Lok Sabha / Rajya Sabha file cover (per thousand)		300	55
10	Hindi Appeal of Ministers with Photo and embossed Golden Emblem on glazy Art Paper (per hundred)		180	25
			300	35
			330	45
			350	3400
			380	3900
			400	4200
11	Invitation Card (bilingual) (Thick Ivory sheets) (per hundred)		300	10
			350	15
12	Lok Sabha / Rajya Sabha slip (per thousand)	3x3	220	6
13	Urgency grading slip (per thousand)	3x3	150	4
			180	5
			220	6
			330	7
			350	8
			400	9
14	Other slips		350	85
15	Printed Slip Pad / Scribbling Pad with Ministers' or Ministry's address etc. (per pad of 100 sheets)	A-4	70	5
			120	102
		A-5	70	5
			120	55
16	Visiting Card (bilingual) with embossed thick Golden Emblem (Per hundred)	Screen	300	60
			300	210
17	Visiting Card (bilingual) (Per hundred)	Ordinary	300	35
18	Poster (Black & White) Per hundred)	A-3	100	10
19	Greeting Card (Single Paper) on thick Ivory sheet with printed envelopes made of 120 GSM Paper (per hundred)		250	40
			300	50
			400	60

  
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 अवर सचिव  
 इन्दिरा प्रसाद  
 उद्योग भवन, नई दिल्ली

(i)	(ii)	(iii)	(iv)	(v)
20	Greeting Card (Single Paper) on thick Art Paper with printed envelopes made of 120 GSM Paper (per hundred)		250	45
			300	55
21	Greeting Card with a pair of thick Glazy Art Paper (outer) and Normal Glazy Art Paper (inner) with printed envelopes made of 120 GSM Paper (per hundred)		250	30
			300	40
			400	1300
22	Pocket folder and envelop therewith made of 300 GSM Glazy Art Paper and 150 GSM respectively with Golden Printing(Per hundred)	FS	300	140
			330	150
			350	900
		Big	380	950
		A-4	400	1100
			430	1150
		Mid	450	1290
23	Issue register for stationery and sanitary items etc. as designed by Ministry of Steel (150 leaves)	15" x 10½"	80	10
24	D.O. Envelope of Minister office with logo in four colours (per thousand)	A-4	100	35
			120	2900
		SE-6	100	25
			120	1850
		SE-5	100	15
			120	1600

  
 प्रमुख अधिकारी  
 प्रमुख कार्यालय  
 मंत्रालय, नई दिल्ली



ANNEXURE-II  
AGREEMENT FOR ANNUAL RATE CONTRACT

"THIS AGREEMENT MADE ON \_\_\_\_\_ between THE PRESIDENT OF INDIA acting through Secretary (Steel), MINISTRY OF STEEL, GOVERNMENT OF INDIA (hereinafter referred to as 'THE CLIENT' which expression shall unless excluded by or repugnant to the context be deemed to include its successors in Office Representatives and assigns) of the FIRST PART and M/s. Milestones Automation Firm registered under the Companies Act, 1956 having its Registered Office at B-2 Defence Colony (hereinafter referred to as THE FIRM which expression shall unless excluded by or repugnant to the context be deemed to include its successors in interest and permitted assigns) of the OTHER PART."

(A) WHEREAS THE CLIENT has accepted the offer of the Firm to printing works etc. of this Ministry initially upto 31<sup>st</sup> March 2013 at the L-1 rates and has also accepted terms and conditions mentioned in the other letter No.15014/1/2012-Ad.Gen. dated 21.12.2012.

(B) "WHEREAS THE FIRM" is desirous for undertaking the job of printing works etc. of this Ministry

(C) AND WHEREAS pursuant to the offer of the Firm, the Client has agreed to engage the Firm for undertaking the job of Printing works etc. on terms and conditions contained in the No. 15014/1/2012- Ad. Gen. dt. 18/5/2012.

(D) AND WHEREAS the Firm has offered to render its services undertaking the job of Printing works etc to the satisfaction of the Client.

(E) The Obligations undertaken by the Authorized Signatory on Behalf of the FIRM shall not be discharged or on any way affected by an extension of time or any indulgence granted by the Client to the Firm.

(F) IN WITNESS WHEREOF the Parties hereto through their respective authorized representatives caused this present executed on the day upto 31<sup>st</sup> March, 2013 year mentioned above.

Signature: Deep Trehan  
(Name Shri: DEEP TREHAN)  
Designation: MANAGER  
For and On behalf of M/s.

In the Presence of  
Witnesses

1. Atul Kumar Singh (ATUL KUMAR SINGH)  
21-5-12 SECTION OFFICER, STS 5956-F-104 (P. No. 201010)
2. Anil Kumar (ANIL KUMAR)  
SO (EAT)

S.K. Gupta  
(S.K. Gupta)

Under Secretary to the Govt. of India  
For and On behalf of President of India

सूचना के मुक्त  
अवर सचिव  
सूचना प्रसारण  
संयोजक, नई दिल्ली